

3.3

WORK REPORT Continuation Page

Project Location
or Address:

Report Date:

A. WORK PERFORMED

Contractor/Vendor	Total Men	Total Hours	Time Arrived	Time Departed	Work Performance/Remarks
					<h1>SAMPLE VERSION</h1>

B. VISITORS OF IMPORTANCE:

C. ACCIDENTS, DAMAGE, OR POSSIBLE CLAIMS:

D. ANY WORK BEHIND SCHEDULE:

E. EXTRAS, BACK CHARGES, CHANGE ORDRS, TIME EXTENSIONS, ETC.:

F. ANY RFI'S (Requests for Information):

G. ANY OVERTIME AUTHORIZED:

H. Weather:

I. ANY BUILDING DEPT SIGN OFF'S:

J. COMPLETION:

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